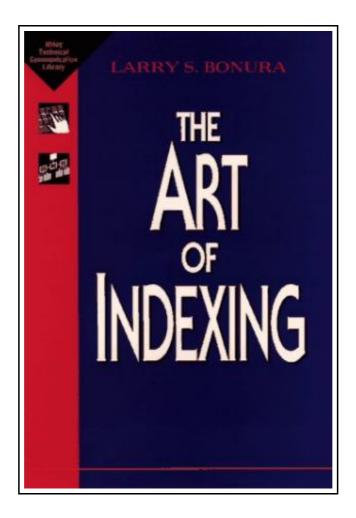
The Art of Indexing



Filesize: 2.2 MB

Reviews

This is the finest book i have got go through right up until now. I have got read and i also am confident that i am going to planning to read once again yet again in the future. You will not truly feel monotony at at any time of the time (that's what catalogs are for about if you check with me). (Taylor Medhurst)

THE ART OF INDEXING



Wiley. Hardcover. Book Condition: New. Hardcover. 256 pages. Dimensions: 8.6in. x 5.6in. x 0.9in.A step-by-step guide to creating comprehensive and usable technical indexes. Numerous surveys indicate that the most common complaint about technical documents concern a poorly designed index--or the lack of an index altogether! An organized, thoughtful index not only ensures that the contents of your book are accessible, but also increases the value of your book. In The Art of Indexing, professional indexer and editorial consultant Larry Bonura addresses the indexing problems specific to technical documentation and presents practical solutions to those problems. The Art of Indexing shows technical writers, editors, and documentation managers how to chart the topics of their books, reports, and documents and present a concise and accurate map that readers, researchers, libraries, bookstores, and reviewers can use to maximize the usefulness of their book. Step-by-step, The Art of Indexing shows you how to become a better indexer by: Discussing the function of an index Showing how to estimate indexing time Presenting methods for selecting entries and subentries Reviewing reasons for cross-referencing Describing how to treat locators Offering an extensive editing checklist for reviewing indexes Covering indexing for online documents Including numerous usability tests for verifying the strength of an index Containing information on indexing standards Providing sample indexes and a sample indexing style guide And much more! This item ships from multiple locations. Your book may arrive from Roseburg, OR, La Vergne,TN. Hardcover.

- Read The Art of Indexing Online
 - Download PDF The Art of Indexing

See Also



DK Readers Flying Ace, The Story of Amelia Earhart Level 4 Proficient Readers

DK CHILDREN. Paperback. Book Condition: New. Paperback. 48 pages. Dimensions: 8.8in. x 5.8in. x 0.2in.Amelia Earhart was a famous woman pilot. She is about to set off on the most dangerous flight ever attempted. Find...

Read Book »



DK Readers The Story of Muhammad Ali Level 4 Proficient Readers

DK CHILDREN. Paperback. Book Condition: New. Paperback. 48 pages. Dimensions: 8.7in. x 6.5in. x 0.2in.Written by leading childrens authors and compiled by leading experts in the field, DK Readers are one of the most delightful...

Read Book »



El Desaf

B&H Espanol. Paperback. Book Condition: New. Paperback. 256 pages. Dimensions: 8.4in. x 5.4in. x 0.8in.Los autores del xito de librera El Desafo del Amor para matrimonios han creado El Desafo del Amor para Padres, una...

Read Book »



Harts Desire Book 2.5 La Fleur de Love

Cajunflair Publishing. Paperback. Book Condition: New. Paperback. 112 pages. Dimensions: 8.0in. x 5.0in. x 0.3in.lts late 1974, and high school student, Melinda Dawson is in serious trouble. Within two hours of revealing her suspected pregnancy...

Read Book »



Molly on the Shore, BFMS 1 Study score

Petrucci Library Press. Paperback. Book Condition: New. Paperback. 26 pages. Dimensions: 9.7in. x 6.9in. x 0.3in.Percy Grainger, like his contemporary Bela Bartok, was intensely interested in folk music and became a member of the English...

Read Book »



The Mystery in Las Vegas Real Kids, Real Places

Gallopade International. Paperback. Book Condition: New. Paperback. 145 pages. Dimensions: 7.4in. x 5.2in. x 0.5in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Download PDF »



The Mystery on Alaskas Iditarod Trail Real Kids, Real Places

Gallopade International. Paperback. Book Condition: New. Paperback. 150 pages. Dimensions: 7.3in. x 5.2in. x 0.5in.When you purchase the Library Bound mystery you will receive FREE online eBook access! Carole Marsh Mystery Online eBooks are an

Download PDF »



The Parable of the Talents

Concordia Publishing House. Paperback. Book Condition: New. Paperback. 16 pages. Ages: 5-9 Grades: Kindergarten - 4 This book retells Jesus parable of the Talents (Matthew 25: 14-30 and Luke 19: 12-27). The Arch

Download PDF »



Dont Line Their Pockets With Gold Line Your Own A Small How To Book on Living Large

Madelyn D R Books. Paperback. Book Condition: New. Paperback. 106 pages. Dimensions: 9.0in. x 6.0in. x 0.3in. This book is about my cousin, Billy a guy who taught me a lot over the years and who

Download PDF »



Too Old for Motor Racing: A Short Story in Case I Didnt Live Long Enough to Finish Writing a Longer One

Balboa Press. Paperback. Book Condition: New. Paperback. 106 pages. Dimensions: 9.0in. x 6.0in. x 0.3in.We all have dreams of what we want to do and who we want to become. Many of us eventually decide

Download PDF »