



A Dictionary of Administrative And Legislative Terms Containing Comprehensive Appendices of Important Terms And Sentences Used In Administration : English-Hindi 1St Edition

By J. L. Gupta

1987. Hardcover. Book Condition: New. 284 About The Author:- Mr. J.L. Gupta (b. 1958) did his P.G. Diploma in Book Publishing (specialisation in Editing) from CVS, University of Delhi (1983-85) in first class. With brilliant academic career, Mr. Gupta has been keenly involved with the Editorial activities for nearly a decade. He is well conversant with the nuances in Book-Publishing: Editing Production. He has published certain articles in journals and has been editing certain newsletters dealing with book-publishing. Besides his present edited and compiled reference work A Dictionary of Administrative and Legislative Terms: English-Hindi, Mr. Gupta has authored Intricacies in Writing and Editing Books (A Compendium for Upcoming Authors, Editors, Proof readers REsearch Scholars and Publishers (in press). He has also edited a volume Challenges to the Fair Sex (Indian Woman: Problems, Plights & Progresses). Currently, Mr. Gupta is associated with Gian Publishing House, Delhi heading the Editorial Department in the capacity of a Managing Editor monitoring the editorial and production activities. Contents:- Contents # Preface: Text: List Of Appendix: Appendix I : Some Comments: Expressions and Phrases Commonly Used in Administration: Appendix II : Sentences Commonly Used in Administration: Appendix III : Degrees: Diplomas and Certificates etc. The Title...

Reviews

This publication may be really worth a go through, and a lot better than other. It really is written in simple terms and never difficult to understand. Once you begin to read the book, it is extremely difficult to leave it before concluding.

-- **Natalie Abbott**

This book will not be simple to get going on reading but extremely exciting to read through. Yes, it can be playful, still an interesting and amazing literature. I am very easily could possibly get a delight of reading a written book.

-- **Rene Olson**